

**Program Administrator Report
Triumph Gulf Coast Board Meeting
August 22, 2024**

The Triumph Gulf Coast staff continues regular work with grantees on the implementation of 54 active projects, with an additional 13 projects closed, totaling over \$613,000,000 in grants executed. Staff monitors and reviews projects for compliance and processes requests for funds on an ongoing basis, and continues to work with applicants and potential applicants, to review pre-applications, applications and to negotiate agreements.

This summer, Triumph staff regularly participated with the region’s economic developers in meetings and at site visits with prospective companies and has continued meetings with all of workforce education grantees.

Pre-Applications

As of Friday, August 16, 2024, Triumph Gulf Coast had received 339 Pre-Applications totaling over \$2,898,000,000 in requests. Pre-applications 338, 339 and 341 are recommended as statutorily eligible, 340 is not recommended as statutorily eligible, and 337 is still under review. ***Staff recommendation of statutory eligibility does not guarantee grant funding.***

337 Gulf BOCC, Ship MRO Facility (SMRO)	\$44,500,000 Gulf
338 NWFL Beaches International Airport, Project Spinner	\$25,000,000 Bay
339 Tallahassee State College, Wakulla Center for Healthcare Excellence	\$21,849,425 Wakulla
340 Saint Andrews Bay STEM Academy, STEM Academy	\$7,000,000 Bay
341 The Seaside School, Inc., Dream Big Walton County	\$16,580,000 Walton

Applications

As of Friday, August 16, 2024, Triumph Gulf Coast had received 141 Applications totaling over \$1,348,500,000 in requests. *Four Applications, not including agenda items and projects previously presented to the Board, are available for review.* New applications received:

299 Pensacola State College, Diesel Mechanic Training	\$7,627,873 Santa Rosa
324 Walton BOCC, Public Safety Communications System	\$15,384,192 Walton
338 NWFL Beaches International Airport, Project Spinner	\$25,000,000 Bay

Triumph staff proposes that the Board consider authorizing counsel and staff to negotiate a Term Sheet with:

299 Pensacola State College, Diesel Mechanic Training	up to \$7,627,873 Santa Rosa
338 NWFL Beaches International Airport, Project Spinner	up to \$25,000,000 Bay

Triumph staff proposes that the Board authorize counsel and staff to negotiate a Grant Agreement with:

332 Escambia County Public Schools, J.M. Tate High School	up to \$617,227 Escambia
333 Franklin County, First Responder Communication System	up to \$750,000 Franklin

Triumph staff proposes that the Board Approves a grant award agreement with:

317 Pensacola State College, A&P Training Program	up to \$12,372,935 Escambia
331 Santa Rosa BOCC, Bagdad Distribution Building	up to \$7,191,000 Santa Rosa

Project Closed

210 Gulf Coast Stat College, Unmanned Systems Bootcamp

Triumph Staff Request to Unencumber Funds

210 Gulf Coast Stat College, Unmanned Systems Bootcamp – \$3744.96

Triumph Staff Approved Budget Changes (under 5% of budget category)

157 Franklin Schools, Career and Technical Education – funds shifted from Summer Camps and Construction to Operational costs (for welding equipment repairs)

Quarter 4 2023, Quarterly Review (was reviewed but left off of original report)

265 FSU Panama City, Collegiate High School

Quarter 2 2024, Quarterly Reviews

43 Okaloosa County, Hwy 90 East Water and Sewer Expansion
46 Okaloosa County, Southwest Crestview Bypass
48 Wakulla County, Emergency Communications System
120 City of Pensacola, MRO Campus
185 City of Panama City, Panama City Industrial Complex
191 Franklin County, Apalachicola Regional Airport Fuel System Upgrade
209 Santa Rosa County, I-10 Park
240 Santa Rosa County, Santa Rosa Industrial Park East
244 Bay District Schools, Thunderbird Tech Program
264 Wakulla Schools, War Eagle Career Academy
265 FSU Panama City, Collegiate High School
270 NWFSC, Nursing Education Expansion
271 Okaloosa Schools, Health Academy

August 2024 Project Status Snapshot

Staff has developed a project status snapshot document to provide members with an overview of each project. This document reflects the most recent quarterly reports and/or field visits for each project

May - August 2024 Construction Report

Staff continues to review and approve construction bid documents, contracts, change orders and/or task orders for projects. Please see attached Construction Report provided by Mr. Randy Lewis for details.

#	Grantee	Project Name	Construction	Construction	Construction	Construction	Metrics	Metrics	Metrics	Metrics
			Ahead	On Track	Delayed	Completed		Ahead	On Track	Delayed
Infrastructure, Ad Valorem, Emergency Response & Promotins Grants										
43	Okaloosa County	Hwy 90 East Water and Sewer Expansion*		X				X		
46	Okaloosa County	Southwest Crestview Bypass*		X				X		
48	Waikulla County	Emergency Radio System		X				N/A		
49	Panama City Port Authority	Port Panama City Eastern Terminal				X		X		
72	Santa Rosa County BOCC	Whiting Aviation Park				X		X		
120	City of Pensacola	Comm. Aircraft Maintenance Campus*		X				N/A		
185	City of Panama City	Panama City Industrial Complex		X				X		
190	Walton BOCC	US 331 Infrastructure*				X				N/A
191	Franklin County BOCC	Apalachicola Regional Airport Fuel System Upgrade		X				N/A		
209	Santa Rosa County BOCC	NWFL Industrial Park at I-10				X		X		
227	Panama City Port Authority	Intermodal Distribution Center Expansion				X		N/A		
240	Santa Rosa County BOCC	Santa Rosa Industrial Park East (SRIPE)				X		N/A		
186	Gulf County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
189	Bay County Board of County Commission	Hurricane Michael Recovery Ad Valorem Request		None						X
213	Florida's Great Northwest (FGNW)	Education ROI Research and Marketing		None				X		
237	Port St. Joe Port Authority	Dredging of Shipping Channel		X				X		
251	Santa Rosa County BOCC	Milton Interchange Park		X				X		
259	PEDC	Project Pioneer		None				X		
258	Bay County Commission	Project Lightning Strike				X		X		
273	Bay County Commission	Project Cast		None				X		
315	City of Pensacola	American Magic		X				X		
291	PEDC	Project Laser		X				X		
320	Visit Florida	Adventure Within Reach		N/A				X		
Workforce/Education Grants										
29	Wakulla County School Board	Career and Technical Education Center*				X				X
69	FSU Marine Lab	Apalachicola Bay System Initiative*		X				X		
98	Walton County Sheriff/ECTC	Vocational/Technical Training Program*				X		X		
143	Bay District Schools	HVAC*				X		X		
148	Gulf District Schools	Agri-Science Program Expansion*		None				X		
153	Gulf County School District	Unmanned Systems*		None				X		
157	Franklin County School District/ABC Scho	Career and Technical Training, Phase I*				X	X			
180	Gulf County School District	WHS Welding Program*		None				X		
198	Wakulla County School Board	UAS/VSO Certification Program*		None				X		
187	Northwest Florida State College	Walton Works Training Center of Excellence*				X		X		
200	Franklin County School District	Career and Technical Training, Phase II*		None				X		
202	Gulf Coast State College - Gulf/Franklin C	Tech Center for Emergency Response and Comms				X		X		
206	AMIKids Panama City Marine Institute	Unmanned and Construction Certification Program		None				X		
207	Gulf Coast State College - Gulf/Franklin C	Nursing Simulation Center				X		X		
210	Gulf Coast State College	UAS Pilot Boot Camp for Exiting Military		None						X
211	Pensacola State College	Truck Driver Training Expansion		X				X		
215	Wakulla County School Board	Wakulla/Lively Tech A&P Cert Program		None				X		X
216	Northwest FL State College	Center of Aviation Excellence: Airframe & Powerplant		None					X	
217	AMIKids Pensacola Inc.	AMIKids Pensacola Workforce Development Program		None						X
221	Locklin Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
222	Okaloosa Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
223	Emerald Coast Technical College	Hurricane Michael Skilled Labor Recovery Fund		None						X
224	Wakulla County School Board/Lively Tec	Hurricane Michael Skilled Labor Recovery Fund		None						X
228	Pensacola State College	Infrastructure and Logistics Training Fund		None						X
229	Tallahassee Community College	Infrastructure and Logistics Training Fund		None						X
230	Walton County Schools	IT & Healthcare Certification Program		X				X		
233	IHMC	Center for Human Healthspan, Resilience and Perform		X				X		
243	Okaloosa School District	AI Learning Institutes		None			X			
244	Bay District Schools	Thunderbird Tech Program		None				X		
246	Florida State University - Panama City	Cybersecurity and New Technologies/ASCENT		None				X		
257	Pensacola State College	Cybersecurity and IT Programs Expansion				X			X	
264	Wakulla County School Board	War Eagle Career Academy	X				X			
265	Florida State University - Panama City	FSU - PC Collegiate Lab School		None				X		
271	Okaloosa School District	Nursing Expansion		X				X		
270	Northwest FL State College	Nursing Program Expansion			X			X		
276	Bay District Schools	Arnold High School Workforce Training		X				N/A		
293	University of West Florida	Nursing Program Expansion		X				N/A		
297	PRIDE Enterprises	Construction Trades Training		X				N/A		
318	Santa Rosa County District Schools	Center for Innovation		X				N/A		
319	Warrington Prep Academy	Rocketing to the Future		X				X		
212	Florida State University	InSPIRE		X				X		
326	Okaloosa Technical College	OTC North		X				X		
282	Gulf Coast State College	Nursing Program Expansion		X				X		
	* 6 month COVID Extension Granted									
	N/A - Not Applicable (Metrics not due at this time)									

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Construction, Contract Compliance, and Term Sheet Review for Triumph G.C. Board Meeting August 22, 2024.

The following items reflect contract, construction, quarterly reporting, proposed grant term sheet review, and review activity since May 22, 2024. This report is for the August 22, 2024, Triumph Gulf Coast Board Meeting.

#43 Okaloosa County Hwy 90 Water and Sewer Extension

- I reviewed the submitted 2nd and 3rd Amendments to Agreement between Okaloosa Co. and Poly, Inc., and the Progress Report for 2st Quarter, 2024. The documents and Report appear complete and acceptable to Triumph G.C.
- Due to supply issue with current vendor, the county was seeking to award that item to the next responsive vendor from the original quotes however the vendor's timeline would have required the agreement's end date to be extended again. The third vendor in line had the product in stock and the grantee asked Triumph's opinion on moving to the third vendor.
- I reviewed the quotes from the vendors responding to the County's request for quotes, and the County's purchasing guidelines referenced. Moving from the non-responsive vendor to the next lowest capable and promptly responsive bidder, able to provide quoted materials, appears to comply with the County's guidelines and I believe is compliant with FL Statutes with regard to selection of a vendor that is best able to provide the required services or materials required for specific product requirement. This appears to be acceptable, and is my recommended action that Triumph move this project forward for completion without needless delay and expense due to a non-responsive vendor

#46 Okaloosa County Southwest Crestview Bypass Project

- I reviewed Supplemental Task Order 4 for post design engineering services to the extended project limits (Phase IV) to the HDR Engineering Task Order. The Supplemental Task Order appears complete and acceptable to Triumph.
- I reviewed Change Order #1 to Anderson Columbia, Change Order #7 and #8 to C.W.Roberts Const. and Task Order #4 Supplement to HDR Engineering, the Contractor Change Orders, Engineering Task Order appear justified and documented, and have been approved by the project engineer and/or the Okaloosa County Board of County Commissioners.
- I reviewed the 2nd Quarter, April- June, 2024, Progress Report. Design, Permitting, R/W Acquisition, and Construction. Design/engineering are complete, and the 368-foot segment/project added to Phase I is now completing the right-of-way acquisition phase, with a temporary construction easement remaining to negotiate. **Construction is underway on all phases of the Southwest Crestview Bypass.** The Contractor Change Orders, Engineering Task Order, and 2nd Quarter Progress Report appear complete and acceptable to Triumph G.C.

#48 Wakulla County Emergency Communications System

- I have reviewed the 2nd Quarter Update Report for the Wakulla County Emergency Communications System. The Crawfordville and Smith Creek Sites are complete and operational. The other sites are

under construction with a delay to relocate Gopher Tortoises at the Otter Creek site. This has pushed this site development back a few weeks. Motorola is on schedule and continues to make progress. They are now working at building out the remaining sites. The monthly report appears thorough, highlighting general status updates, milestones, and a projected timeline of scheduled events. The 2nd Quarter Update Report is acceptable to Triumph G.C.

#120 City of Pensacola Comm. Aircraft Maintenance Campus- Project Titan

- I have reviewed the completed Standard Form of Agreement Between Owner and Design-Build for Project Titan Element 2 at Pensacola Airport between Roy Anderson Corp. and the City of Pensacola. The contract appears to be complete and acceptable to Triumph G.C.
- The contractor, Roy Anderson, has asked if Triumph would release retainage associated with design once design is complete. Section 7.2 of the agreement allows for the release of retainage once three conditions are met. Triumph and Airport staff met virtually to discuss the retainage release timeline and the grantee has uploaded additional documents.
- I reviewed the Notice of Intent to Award Design-Build Contractor for Project Titan Element 2, selection committee evaluation score sheet, and the proposal / bid evaluation by Atkins Realis, Inc., design build criteria professional/project manager for the City of Pensacola. The D-B Contractor selection and award appears to comply with Florida Statutes, the grant conditions, and is acceptable to Triumph.
- I reviewed the Standard form of Subagreement between Design-Build Contractor and Design Consultant for professional services for Project Titan Element 2 at Pensacola Airport between Roy Anderson Corp. and LS3P Assoc. Architects. The contract appears to comply with the Grant Conditions and are acceptable to Triumph.
- I have reviewed the 2nd Quarter Report for the Pensacola International Airport MRO, Project Titan. The site work is 75% complete, the engineering design services for the taxiway and apron project has been awarded to Avcon, and construction costs are being evaluated. The design build contract for vertical construction has been awarded to Roy Anderson Corp. and design is underway. The project is on schedule with anticipated completion the 4th Quarter of 2026. The Report appears complete and acceptable to Triumph.

#185 Panama City / Eastern Shipbuilding Group- USCG OSC

- I reviewed the design drawings for new seawall Fenders and Bumpers and requested additional information.
- I reviewed the additional drawings for the new Fenders and Bumpers Project at the new seawall. The scope, and number of new fenders-bumpers structures, and existing fenders- bumpers are indicated in plain view drawing as requested to complete Triumph review. The Documents appear acceptable to Triumph.
- I reviewed C.W.Roberts proposed Change Orders #1, 2, 3, 4, 5, 6, 7, and #8 with cost breakdown, and reviewed the letters of explanation, concurrence and recommendations from DRMP for the Change Order Proposals. The Change Orders #1- #8 appear justified and acceptable to Triumph; and the Change Orders are in compliance with the Grant Conditions.
- I reviewed the 2024 2nd Quarter Report (April 1, 2024- June. 30, 2024) for Project #185 Panama City / Eastern Shipbuilding Group- USCG OSCP submitted by the Panama City Project Manager's Office. The progress on all of the infrastructure projects were up to date and an updated summary of costs, grant and match costs incurred to date was presented. All of the construction projects are complete and closed out, with exception of the East Ave. Drainage Improvement Project. DRMP has been awarded CEI services for the East Ave. Drainage and Stormwater Project, and the construction

contract award to C.W. Roberts with a Feb. 28, 2024 NTP and scheduled completion of Aug. 2024. The Drainage and Stormwater Project is ahead of schedule but working through final changes. ESG and the City have decided to not proceed with the Mechanic Shop Building.

#191 Franklin County Apalachicola Regional Airport Fuel Project

- I have reviewed the 2nd Quarter Report for April 1, 2024 – June 30, 2024, dated July 31, 2024, for the Fuel Farm Replacement Project at the Franklin County Apalachicola Regional Airport. The report appears generally complete and acceptable to Triumph. I requested the status report from the engineer be included in future quarterly reports.

#209 NWFL Industrial Park- Santa Rosa BOCC I-10 Industrial Park

- I reviewed the Task Order 01 Scope of Engineering and Surveying Services for Santa Rosa County I-10 INDUSTRIAL PARK Phase 3 Improvements (RFQ 24-014), and the Contract for Professional Consulting Services with Baskerville-Donovan Engineers. The documents appear to be complete and compliant with Grant conditions. The RFQ 24-014 and consulting services contract are acceptable to Triumph.
- I reviewed the 2024 2nd Quarter Progress Report for NWFL Industrial Park- Santa Rosa BOCC I-10 Industrial Park Project. The first phase of the project construction appears to be complete and roadway design for the second phase, north extension of Distribution Drive, stormwater design revisions, utility design revisions have been approved and begun. The Report appears complete and acceptable to Triumph.

#233 IHMC Healthspan, Resilience & Performance Research Complex

- I have reviewed the IHMC Healthspan, Resilience & Performance Research Complex (HRPRC) Preliminary Program Summary, the RFQ for Architectural, Engineering & Construction Administration Services, the 2023 Purchasing Policy, and the DAG Proposal for Professional Services for the IHMC Secure Facility. The original posted RFQ was modified. I requested the continuing architectural services contract with DAG Architect, the RFQ for continuing architectural services with Florida Institute of Human & Machine Cognition (IHMC), and the qualifications ranking of submitting architectural firms by the selection committee for review by Triumph.

#240 Santa Rosa Industrial Park East (SRIPE) Project

- I reviewed the 2024 2nd Quarter Progress Report for the Santa Rosa Industrial Park East (SRIPE) Project, dated July 2, 2024. The project appears to be complete (with a small amount of sodding to be finished). as indicated by the scopes of work summary. The Report appears acceptable to Triumph G.C.

#257 PSC Baars Technology Building Cybersecurity and IT Programs

- I have reviewed the Substantial Completion Certificate and the Certificate of Occupancy. The Documents are acceptable to Triumph G.C. to complete the project.

#264 Wakulla Career Academy “War Eagle”

- I have reviewed the contractor's (Allstate Const.) May, June, and July, 2024 monthly reports (submitted for the Grantee 2nd Quarter Progress Report) for Wakulla Career Academy. The

construction current cost and contingency is stated, and construction project schedule is detailed with progress photos included. The project was substantially complete July 25, 2024, with final completion to be late August. The contractor's progress reports are complete and acceptable to Triumph Gulf Coast.

#270 NWFSC Nursing Education Project

- I have reviewed the 2nd Quarter Construction Report: April 1, 2024 – June 30, 2024, and the Program Development Report for the NWFSC Nursing Education Project. The additional asbestos abatement has been completed. The expanded abatement project has added additional costs to the project. The modified construction plan to create a laboratory for the LPN program was requested by Triumph in March and does not appear to be uploaded to SmartSheet. The additional documents were requested again by Triumph.
- I have reviewed Contract Amendment Numbers 11, 12, and 13 and requested a letter of recommendation for the Contract Amendments from the project architect, Goodwyn Mills Cawood, Inc., and an explanation of deficient initial asbestos survey of the building by environmental consultant. The Contract Amendments appear complete and comprehensive, and with the architect's recommendation letter will be acceptable to Triumph.
- I reviewed the Contract Document Drawing Amendments from the project architect, Goodwyn Mills Cawood, Inc., and explanation of the limited asbestos survey of the building by Southern Earth Sciences, environmental consultant, with email explanations from Steve Jernigan, Architect, and Tanner McNight, NWFSC CFO. The architect's explanation of the initial partial asbestos survey and limited abatement plan, and necessary extensive additional abatement amendments to the contract are understood and have been completed. The amended renovation plans appear acceptable to Triumph G.C.

#315 City of Pensacola, American Magic

- I reviewed the Project Update for the 2nd Quarter 2024. No Construction has been completed to date. I reviewed the selection process and construction contract submitted as requested, including the RFQ for Construction Manager at Risk, Selection Committee written submittal and oral presentation evaluations, Construction Manager at Risk Contract between the City of Pensacola and Greenhut Construction Co. The selection process and construction contract appear to comply with the grant conditions and are acceptable to Triumph.

#318 Santa Rosa Center for Innovation

- I reviewed the Santa Rosa Schools renovation plans for the Center for Innovation. The roof insulation does not appear to be the required minimum R-38, and they should consider investigating / addressing the exterior wall vapor barrier and insulation (upgrade). It is my opinion the renovation design does not meet the building code requirements. Review of the Florida Building Code; it appears that the existing building Risk Category is II (Table 1604.5) and the new Occupancy Risk Category will be III. This will require the building be "analyzed and shall comply with the wind load provisions of the *Florida Building Code*," (Chapter 10 Change of Occupancy, Section 1007 Structural) This pre-engineered metal building will likely require additional eave and roof corner framing, structural metal roof deck, the exterior walls opened to evaluate the rigid frame and girt spacing, likely requiring additional structural framing and new siding (removing abandoned overhead coiling doors). Further review of the design drawings is warranted, and Triumph will require review of building structural analysis and compliant design by Florida professional engineer.